

## PROPOSED CHANGES TO ISM-NJ BY-LAWS AND POLICIES

### MAJOR CHANGES

- **QUORUMS:** Changes Quorum requirements from a fixed number (50) to a percentage of regular members (5%); reflects decline in number of members.
- **OFFICER QUALIFICATIONS:** Establishes minimum experience requirements for President, President-Elect, V-P of Business Development and V-P of Finance and Treasurer; these officers must have been ISM members for a minimum of three years and have held one elected office prior to election or appointment.

### UPDATES AND CLARIFICATIONS

- **REFLECT CHANGES IN ISM-NJ ORGANIZATION:**
  - Creates Director of Communications position by combining functions of Director of Outside Activities/Public Relations and Director of Publications.
  - Modifies qualifications for Directors at Large to reflect functional expertise.
  - Eliminates Advisory Committee.
- **REFLECT CHANGES IN ISM ORGANIZATION**
  - Eliminates most of the reporting functions between the DNA and ISM.
  - Eliminates references to ISM's Affiliate Support Council.
- **CLARIFY PRACTICES TO REFLECT CURRENT PRACTICES**
  - States current practice of charging student members a nominal fee to cover meal expenses.
  - States that the Board of Directors may offer discounts, at their discretion.
  - Clarifies definition of an Associate Member.
  - Clarifies manner in which the Board of Directors reviews and approves proposed members.

### GENERAL EDITING AND SIMPLIFICATION

- **ELIMINATE MULTIPLE ENTRIES**
  - Moves ISM membership requirements to one Article.
  - Moves DNA job functions to one Article and reflects changes based upon ISM organization.

- **SIMPLIFICATION**
  - Removes certain date-specific activities and provides greater discretion to the Board of Directors.
  - Reflects current practices regarding membership lists and the website.
  - Reflects general policy on use of ISM logo rather than listing specific requirements
- **GENERAL EDITING**
  - Corrected discrepancy referencing the Permanent Reserve Fund; the fund is based upon twenty-five percent of the prior year's expenditures.
  - Changes made to correct document indexes and to insure accuracy of section headings.
  - Corrects known spelling and grammatical errors.